

Information concerning Sponsorships of Tibetan Children and Teenagers

We organise sponsorships for...

- children and teenagers from the Tibetan Children's Villages (TCV) in India
- children and teenagers from the TCV Outreach Programme which supports young Tibetans in need who live with their families in India
- teenagers and young adults from the TCV Scholarship Programme who need support for occupational training or further education in schools or universities after living in a TCV
- Tibetan children and teenagers from the remote Dolpo Himalayan region in Nepal

The children and teenagers are refugees from Tibet, orphans or young Tibetans who were born in exile in India and are extremely poor and in desperate need of help.

Correspondence with your Child

As a sponsor you will of course receive the address of the child, And of course we also encourage you to correspond with him or her and to send photographs and small presents such as articles of clothing, items for school such as crayons or pencil cases, toys such as footballs, jigsaw puzzles, dolls etc., English storybooks, sweets or chocolate. But **please refrain from sending expensive gifts** such as electronic products like MP3 players, Walkmen, radios, or extravagant and expensive jewellery etc.

The value of your parcels should be kept fairly low for the simple reason that the TCV will otherwise have to pay high levels of duty on more expensive content. Very occasionally packages sent do go astray or arrive with items missing. But usually parcels reach the TCV intact. It is important to send packages **by air parcel post** - despite this costing a little more. But within India they are then distributed by aeroplane which is a far safer mode. Please ensure that all parcels are marked clearly and prominently as follows:

„Registered Parcel! No commercial Value! For Refugee Children!“

Letters should be written in English. Note that you will also receive letters from your sponsor child and an annual update from us or the TCV. If you wish to send gifts of money, for example as a birthday present, it is best to send this via our bank account or to transfer a separate annual amount. In this case you should make a note on the transfer stating e.g. „an additional EUR XY for pocket money / school equipment / clothing allowance / birthday present“ etc.

Visiting your Sponsor Child

We really want you to visit your child if it is at all possible for you. You should however take into account the school schedule. There are times for example when your child will be taking examinations. We can help by letting you have school vacation times and giving you some advice on how best to plan your visit. We also organize sponsorship trips to Dharamsala and Ladakh. Please write to us by e-mail to check on the dates for these trips or if you wish to receive more information.

Is it possible to choose your own Sponsor Child?

We have to say - only to a limited extent. Please consider that we allocate children according to the urgency and degree of need. But of course we will do what we can to reflect your wishes with respect to age, sex and origin.

Your Child's Case History

At the start of your sponsorship you will receive a sponsor's letter in English – a case history, which contains the most important details about and a biography of your child. It is very important that you quote the **child's „Roll Number“** on all correspondence and bank transactions! Please make sure you use this number to avoid any confusion because the Tibetans very often have the same names.

What does a Sponsorship cost?

The patronage costs EUR 30 per month.

Please do not forget to fill in the direct debit authorisation in the application form below (SEPA, for EU member states only)! Sponsors from non-EU countries have to transfer the monthly fee on our bank account. The sponsorship fee is used to pay for the child's upkeep including for example clothing, accommodation in the Tibetan Children's Village or hostel, medical care, school materials and food. In agreement with Mr. Tsewang Yeshe, the president of TCV, 10% of the sponsorship fee (EUR 3) goes towards administration. If, in addition to your sponsorship, you become also a Shelter108 e.V. charity patron (annual fee of EUR 60) your sponsorship fee will be exempt from the 10% administration fee.

Michael Landwehr is our sponsorship expert. He himself worked for over two years as a teacher in the Dharamsala TCV. He now has three sponsor children there. Michael knows personally all the sponsorship secretaries and most of the children in the „Upper TCV“! He knows everything about how the TCV works and what conditions are like there. This guarantees that you receive first-hand information in all matters concerning your sponsorship. He'll make sure you always get the right advice!

Is it possible to share the Costs of a Sponsorship?

If you are not able to afford a sponsorship alone it is possible to share this with a friend. However we can only book the full sponsorship fee from one account.

Donation Certification

In most countries charity donations are tax deductible. At the beginning of each calendar year you will receive certification from Shelter108 e.V. of your donations in the year previous.

Termination of your Sponsorship

You can terminate your sponsorship at any time and without having to provide reasons. It would be really helpful for your child if you would however give us ample lead-time in order that we can find a new sponsor for your child.

When does my Sponsorship finish?

Officially when the child leaves the TCV, when the child returns to its family, when occupational training is completed or when your sponsor child starts work. We will however definitely inform you. You then of course have the opportunity to keep contact with your child privately if both parties wish this to be the case.

If you have any further questions whatsoever please do not hesitate to contact us!

Yours
Michael Landwehr
(sponsorships + projects)

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Sponsorship Declaration and Charity Patron Application

I am pleased to become a sponsor for (please tick accordingly):

- a Tibetan child from a Tibetan Childrens Village (TCV) with a monthly payment of € 30,-
 a teenager or young adult from a TCV with a monthly payment of € 30,-
 a Russian child / a teenager from St. Petersburg with a monthly payment of _____ (minimum € 50!)

Sex: female male no preference **Age:** between _____ and _____ years

We will try to reflect your wishes but do allocate children and teenagers first and foremost according to the urgency and degree of need. We beg your understanding!

I hereby confirm that I will arrange a direct debit so that the monthly fee for my sponsorship can be booked directly from my account. I understand that I can cancel my sponsorship at any time and without needing to give reasons for this cancellation. My charity patron fee of € 60 will also be charged direct debit to my account once a year.

I am in agreement that details of my address will be distributed within the Shelter108 e.V. organisation and forwarded to the institutions responsible for my sponsor child.

Titel: _____ Surname: _____

First Name: _____ Date of Birth: _____

Company: _____

Street: _____

Post Code / Town, Country: _____

E-Mail: _____ (please ensure to fill this in!)

Phone No.: _____ Mobile: _____

- I am currently not in a position / do not wish to to pay the additional charity patron fee of € 60 per annum. Please delete this accordingly.

Please send the completed and signed form to our office. Your sponsorship starts once you have received your child's case history.

Office: Shelter108 e.V. ● Bismarckstrasse 35 ● 50672 Köln ● Germany ● Phone: 0049 / (0)221 / 17067121
Sponsorships Superv.: Michael Landwehr ● Mobile: 0049 / (0)151 / 26356987 ● michaellandwehr@shelter108.de

Place, Date, Signature: _____

Direct Debit Authorisation (for EU member states)

I hereby authorise Shelter108 e.V. to book my monthly sponsorship fee directly from my bank account until revoked:

Account No.: _____ Bank Code: _____

Bank Name: _____

IBAN: _____ BIC: _____

Place, Date, Signature: _____



Shelter108 e.V.
Bismarckstraße 35
D-50672 Köln
Germany
Tel.: 0049-(0)221- 17067120
E-Mail: info@shelter108.de
www.shelter108.de

Gründerin
Maria Blumencron
Vorsitzender
Jörg Arnold
Leitung der Geschäftsstelle
Michael Landwehr

Shelter108 e.V. - Charity Patron Application Form

(Only to be filled in by charity patrons! Not to be used for sponsorships!)

Yes, I would like to support Shelter108 e.V. and become a charity patron!

Title: _____

Surname: _____

First Name: _____ Date of Birth: _____

Company: _____

Branch of Business: _____

Street: _____

Post Code / Town: _____

Country: _____

E-Mail: _____

Phone: _____ Mobile: _____

I herewith pledge myself to pay the yearly minimum amount of

60 EUR for private individuals **300 EUR for companies** or _____ **EUR.**

The contribution will be paid by automatic debit transfer (SEPA, within European Union).

The contribution will be transferred by me directly (non-EU states). Shelter108 bank details:

**Account No.: Volksbank Köln Bonn e.G., IBAN: DE58 3806 0186 4505 6120 14
BIC: GENODE1BRS**

I agree to be added to the Shelter108 member's list for internal communicational purposes.

Place, Date, Signature: _____

Direct Debit Authorisation (for EU member states)

I hereby authorise Shelter108 e.V. to book my monthly sponsorship fee directly from my bank account until revoked:

Account No.: _____ Bank Code: _____

Bank Name: _____

IBAN: _____ BIC: _____

Place, Date, Signature: _____



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Information about Donations

Dear Patron!

Thank you so much for your interest in Shelter108 e.V. and also for any donation you may make to support our non-profit organisation.

Are my donations tax deductible?

In Germany as in many countries donations to charities are tax deductible. In the case of Germany all donations above € 200 to non profit-making charities are tax deductible if the appropriate certification is submitted. We provide you with the certification you need each year. (Donations of € 200 and below require only a receipt from your bank.) We recommend you check your local tax guidelines to find how you can set your donation against tax.

Bank Details for Donations

Bank Name: Volksbank Köln Bonn e.G.
IBAN: DE58 3806 0186 4505 6120 14
BIC: GENODED1BRS

We would welcome any small donations which are **not allocated** to specific projects. The reason is simple: In any organisation costs occur for services such as telephone, internet, office materials, postage and bank charges etc. and we need to cover also these costs from your donations. Occasionally there are costs for travel when we need to visit projects to inspect them and ensure that money donated is being used properly.

Once again thank you for your interest.

Yours sincerely,
Jörg Arnold